

the Cellar

Event Space Rental Rates

	Hourly Rate		<u>All Day</u>
	<u>7am - 5pm</u>	<u>5pm - Curfew</u>	
<u>Monday - Thursday</u>			
MAIN ROOM	\$50 / HR	\$50 / HR	\$300
GROUP ROOM	\$20 / HR	\$20 / HR	\$100
KITCHEN	\$25 per event	\$25 per event	included
<u>Friday</u>			
MAIN ROOM	\$50 / HR	\$75 / HR	\$500
GROUP ROOM	\$20 / HR	included	included
KITCHEN	\$25 per event	included	included
<u>Saturday and Holidays</u>			
ENTIRE LOWER LEVEL (includes kitchen / Group Room)	\$90 / HR	\$100 / HR	\$750
<u>Sunday</u>			
ENTIRE LOWER LEVEL (includes kitchen / Group Room)	\$75 / HR	\$75 / HR	\$600

-- There is a \$30 set-up / tear-down fee charged for Monday-Thursday events and \$50 for Friday-Sunday events. --

ADDITIONAL INFORMATION:

- 2 hour minimum rental is required.
- A cash security deposit of \$200 is required at the time of booking. The deposit will be returned the next business day following the event less any costs for damages, clean-up and cancellation fees.
- 20% of the total rental fee will be deducted from the deposit for cancellations made within 7 days of the event.
- A \$50/hr cleaning fee will be deducted from the deposit if the facility is not left in reasonably clean condition, including tables, chairs, appliances, trash removal and floors.
- The rental payment balance is due prior to the start of the event.
- Linens are available for a \$40 cleaning fee.
- Sound and video equipment is available. Fee is determined based upon need.
- 10 tables (36" square), 4 folding tables (30" x 72"), 50 cushioned chairs and 20 folding chairs are available at no charge.
- Curfew is 10pm Sunday-Thursday and midnight on Friday / Saturday.
- Reasonable time for set up and tear down will be made available if possible at no charge.
- Capacity is 90 with chairs only and 60 with tables/chairs.
- Dram shop insurance is required if alcohol is served.

----- SPECIAL RATES ARE AVAILABLE FOR AFFILIATES AND NOT FOR PROFIT ORGANIZATIONS. -----